

## TITLE: Package Receipt and Inspection

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### I. Package Receipt

Accept package only if:

- A. Ordered by authorized personnel on Permit; and
- B. Delivered by University of Utah Stores Personnel.

### II. Package Inspection

Once the package is delivered, a Radiation Worker must perform the following tasks:

- A. Physical Package Inspection
  - 1. Package integrity: Is package is wet, punctured, or has other indications of potential material compromise?
  - 2. Material verification: Does the order received match the order that was placed (material, activity, etc.)?
- B. Contamination Survey
  - 1. Perform wipe tests on packaging materials and material container.
  - 2. Package is considered “contaminated” if:
    - a) Results indicate that there may be a different radioisotope; and/or
    - b) Results indicate that there is > 200 dpm removable activity.
- C. Documentation
  - 1. Complete the following forms and return to Radiation Safety
    - a) “Radioisotope Package Arrival Report (RPR 13A)”
    - b) “Radioisotope Receipt and Verification (RPR 13B)”

### III. Empty Package Disposal

- A. Packages and packing material that are free from contamination:
  - 1. Obliterate all labels and markings indicating radiation
  - 2. Dispose in non-regulated waste receptacle.
- B. Packages and packing material that are contaminated:
  - 1. Dispose as radioactive dry waste.

**Note:** Any indications that the package is not satisfactory should be immediately reported to Radiation Safety at 801-581-6141.